

Graduate School of Biomedical Sciences

NIH NRSA Institutional Research Training Grant (T32) Data Table Checklist – GSBS

This guide is intended to identify how the GSBS may assist in completing Training Grant (T32) Data Tables.

Please specify which data tables you require assistance with by completing the [Training Grant Intent to Apply survey](#). You may meet with the GSBS to discuss your request before filling out the Intent to Apply if needed. This survey is required to receive student information from the GSBS to remain compliant with federal and state data reporting requirements.

The linked Forms should be consulted for exact instructions and formatting.

Training Grant Tables (Forms I)

[Data Tables: FORMS-I | Grants & Funding](#)

NRSA Training-Grant Eligible (TGE) = US citizen or permanent resident

Table 1 | **Census of Participating Departments or Interdepartmental Programs**

Rationale: Insight into the environment in which the proposed training program will take place. Allows reviewers to assess the pool of trainees and faculty.

The GSBS recommends organizing this table by graduate program rather than department to identify students in Table 1. A list of graduate programs can be requested by the training grant team to review which programs best align with the research interests of the training grant.

- Part I. Predoctorates
 - Table 1 can be completed by the Program Manager, Training Grants and Fellowships at the GSBS. To complete the table the GSBS requires a list of Graduate Programs or Department(s) the training grant will recruit trainees from AND a participating faculty list. Individual table information may also be requested from the bullet points below if needed.
 - **Note:** Table 1 information from GSBS will only cover GSBS-based PhD or MS trainees. For students training with the School of Biomedical Informatics, School of Public Health, or other research-based PhD programs, training grant teams will need to reach out to the individual UTHealth Houston schools.

Individual Table Contents by Request

- Break down by Graduate Program or Department the number of GSBS faculty and students
 - **The GSBS recommends organizing this table by graduate program for predoctoral trainees.** A list of programs can be provided to the grant team to select which research areas may best align with the proposed training grant.
- GSBS faculty lists for graduate program affiliation or department can be provided by request.
- Identification of students by graduate program or department and supported by HHS Training Awards

- GSBS maintains a list of HHS F/T awards for current students that can be provided upon request for selected graduate programs or departments.
- A list of current students mentored by participating faculty can also be provided by request.
- Part II. Postdoctorates
 - The GSBS does not maintain information on post-doctoral trainees.
 - Please follow up with the Office of Postdoctoral Affairs for these trainees.

Table 2	Participating Faculty Members
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Rationale: Allows reviewers to assess faculty distribution by rank, research interest, department, program, and institution.

- The GSBS provides the following Faculty information in Table 2 format: Primary Dept, Graduate Program Affiliation, Faculty Rank, and Credentials
- GSBS can provide the training grant team with a current list of all GSBS faculty if needed.
- GSBS can provide #s of GSBS current predoctoral trainees & graduates mentored by participating faculty
- Training grant team completes
 - Faculty research interest
 - Training role
 - Predoctorates continued in research or related careers

Table 3	Federal Organizational Research Training Grants and Related Support Available to Participating Faculty Members
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Rationale: Illustrates strength of environment; justifies requested number of trainees

- GSBS maintains a list of all training grants available to UTHealth and MD Anderson trainees in Table 3 format. This list is updated yearly at the start of the Academic Year.
- *Please provide a list of participating faculty through the Intent to Apply Survey.* The GSBS will update Table 3 to reflect any participating faculty overlap and return to the training grant team.

Table 4	Research Support of Participating Faculty Members
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Rationale: Illustrates funds to support trainee research and appropriateness of faculty participation

- GSBS does not maintain information for Table 4.

Table 5A	Publications of Trainees Supported by this Program: Predoctoral
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Rationale: Illustrates trainee productivity & faculty facilitation of trainee success rate

- We recommend completing both Tables 5A and 8A in collaboration with the GSBS. For new applications the students listed should match between these tables.***
- **For new applications:** includes graduates from the past 5 years who would have been training grant eligible. The GSBS can provide a completed Table 5 for new applications covering these graduates and their Publications and Mentors.
 - By Request: GSBS may provide training grant team with current trainees for each faculty member
 - *Previous trainees and publications from Table 5 should be confirmed with faculty members before*

submission.

- **For renewal applications:** includes all students supported by the training grant at any time during the last 10 grant years. The student list of trainees should be completed by the training grant team.
 - The GSBS can compile initial publication records for Table 5 by request from a provided student list.
 - *Publications and other information for Table 5 should be confirmed with participating faculty before submission.*

Table 6A	Training Program Candidates, Entrants, and their Characteristics for the Past Five Years: Predoctoral
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Rationale: Permits evaluation of ability of participating departments/programs to recruit trainees

- Part I: Counts
 - Completed by GSBS each academic year; we are an umbrella admissions school so all applicants are combined into one pool
 - GSBS will send completed table to training grant team.

Table 7	Appointments to the Training Grant for Each Year of the Current Project Period
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Rationale: Permits evaluation of the use of awarded training positions by year

- The GSBS does not complete data for Table 7

Table 8A	Program Outcomes: Predoctoral
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Rationale: Illustrates the effectiveness of the proposed training plan

We recommend completing both Tables 5 and 8 in collaboration with the GSBS. For new applications the students listed should match between these tables.

- Part I: Those Appointed to the Training Grant
 - Not applicable to new applications
 - Student list and summary of support during training should be completed by training grant team. Additional columns can be completed by the GSBS by request. *All Table 8 information should be confirmed by participating faculty before submission.*
- Part II: Recent Graduates
 - **For new or expanding renewal applications:** This section includes trainees with participating faculty who graduated from GSBS within the last 5 years who would have been eligible for appointment to the Training Grant if it had existed at the time.
 - GSBS will return a completed Table 8 from TGE GSBS trainees mentored by participating faculty
 - GSBS will note any missing or incomplete information as current or initial positions may not be tracked with alumni or professional databases monitored by the GSBS.
 - Subsequent grant information will be included based on NIH reporter and ORCID iD information.
 - Table 8 information on past trainees should be confirmed with participating faculty.
- Part III: Program Statistics
 - This should be completed by the training grants team. It is not included for new applications.

Requests for data regarding postdoctoral appointees or training should be directed to the Office of Postdoctoral Affairs. Postdoctoral information is not tracked or maintained within the GSBS.

For trainees completing their doctoral or master's training with other UTHealth Houston schools, please check in with those individual schools and departments for data table information. All data provided in these tables is reflective only of GSBS-affiliated trainees and faculty.